

CC HSA MEETING

November 4, 2015

PRAYER AND CALL TO ORDER

Ed Wilcox called the meeting to order at 7:46 am. In attendance were Ed Wilcox, Molly Homec, Laurie Ghigleri, Fr. Mark, Kristin Zimmer, Christie McGee, Al Chromy, Mike Novak, Mrs. Schindler, and Holly Conlon.

APPROVAL OF LAST MONTH'S MINUTES & POSTING ON WEBSITE

The minutes of the October meeting were approved with no changes beyond correcting HAS to HSA. Al will get them to Mr. Smith to post on the HSA section of the Corpus Christi Catholic School website.

DINNER AUCTION 11/14 /15

Al updated the board on the plans for the dinner auction. He is doing eblast updates to the school community about family expectations, needs for wine and donations, etc. They have gotten donations from staff members and Fr. Mark and Fr. Jim. Fr. Jim is going to do a dinner for up to 10 at someones house. Class Art Projects are going well and they are being turned in and there are a good variety of types of projects. T-shirts went out to the students on Friday and they can wear them daily, except Mass days, from now till the Auction.

TREASURER'S REPORT

Ed reported that there is a balance of \$15,482.73 in the Checking account and \$5,352.31 in the Games account, for a total of \$20,865.04. Ed also distributed a budget update and October transaction listing.

OLD BUSINESS

- **REVIEW JOG A THON & FALL FESTIVAL**

The Jog a Thon results have been tallied and we raised \$10,671 for our school this year. A Dress down pass was awarded to those that raised the most money in each grade and a Pizza party will be given to the Elementary and middle school class that raised the most money. The winners are:

Pizza Party:

8th Grade Class raised \$4,180 and 1st grade Class raised \$1,041.50

Dress Down Passes:

Kindergarten-Sophia Place, Heidi Bauer & Meryn Myers

1st Grade-Rowan Bronsky

2nd Grade-Dylan Canterna

3rd Grade-Michael Zimmer

4th Grade- Peter Ghigleri

5th Grade-Isaac Vostatek

6th Grade-John Berson

7th Grade-Daniel Zill

8th Grade-Matthew Raskob & Rachel Wilcox

There was discussion about how to encourage involvement with the incoming middle school classes for next year and with new families. Sometimes the middle school students loose interest in 6th and 7th grade. It might be worth crunching the data of where donations come from and also look at how to engage new families. They are new to the school and this event occurs close to

the start of school so they are just starting to get going/get involved. It was discussed that it may be a good idea to do a Tool Kit with “how to” tips for getting donations, etc. Maybe do advertising at the parish and Penrose Health Foundation. Mrs. Conlon also mentioned that there needs to be some improved communication between the HSA and the staff. There was discussion about online giving and what it would take with infrastructure (i.e. software, etc) to make online donations a possibility.

Fall Festival was well attended and there has been good feedback about the event. Diane Crumb has volunteered to lead the Fall Festival next year. Mr. Chromy has a parent volunteer working on new games for next year including a SkeeBall game. HSA bought a little too much candy, but it will be used for St. Nicholas Day and Candy grams so there will be no expense there. Mr. Novak stated that the diocese and Catholic Mutual recommend that we have no bouncy house at events. He noted that the parish has one at the parish picnic. It was requested that whatever is decided is consistent between the parish and school events. Fr. Mark decided that both events will be allowed to have a bouncy house.

- **REVIEW TEACHER’S WISH LIST AND PURCHASING PROGRESS**

Molly provided the board with an update of the money spent on teacher team grants thus far. Ed noted that we are getting the safety rail risers for Dr. Ellis for the music department. The risers were a separate grant from the HSA, not part of the Spring Fling monies, as they are a safety issue.

Mrs. Conlon noted that the team leads have communicated Molly’s requests for wish list information to their teams. Some of the teams have not gotten back to their team leads with their wish lists. Mrs. Conlon and Mrs. Schindler will communicate to the teachers at their upcoming Monday meeting that the deadline for the team leads to get the requests in is Tuesday, December 15th, so the teachers need to have their wish lists to their team leads prior to that.

Fr. Mark and several Board members noted that there is a bigger issue at hand that needs to be discussed: what is the role of the school in the budget process and supplying for the daily needs of running the school and what is the role of the HSA in helping to provide for the “wants” or wished for items.

- **LUNCH DUTY UPDATE**

It is working well and Laurie and Al will continue to do the eblasts/notices about help needed.

NEW BUSINESS

- **NEW FAMILIES & TEACHER APPRECIATION**

No update at this time regarding the new families.

Kristin gave a brief update of the activities that the Teacher Appreciation Committee is undertaking. Mrs. Schindler will communicate to the staff that this committee is taking on the role of Teacher Appreciation vs the old ACE program. This was done to ensure that all teachers/staff are covered in a consistent way as there were some gaps with this in the past with the ACE program.

- **MARKETING**

Christie is working with Al and Fr. Mark to continue to develop the marketing program.

- **TOWN HALL MEETING 12/2/15**

This will take place in the cafeteria at 6:30 pm. There was discussion about how to market the meeting to encourage participation. Christie will write up a notice that Ed can eblast out to the entire school as the HSA President and she will post it on FB. We will also do a poster for by the front desk. There will be light refreshments served and children are welcome (no childcare provided).

- **CHRISTMAS PROGRAM & HSA MEETING 12/10/15**

Dr. Ellis is working hard on this. The event takes place in the gym at 6:30pm. The Kindergarten Nativity play will be separate for the parents on 12/8/15 and then for the whole school on 12/11/15. The HSA President and Fr. Mark will each do a 5 minute snippet of opening remarks/state of school at the beginning.

The HSA will provide the punch and man the refreshment table. The community will be asked to bring a plate of cookies just as in years past.

- **BYLAWS REVIEW**

Board members need to review the Bylaws on their own our own and a separate meeting will be scheduled to discuss/review separate from the HSA Board meetings.

QUESTIONS & COMMENTS/OTHER

- **OTHER**

Mrs. Schindler requested that the HSA planning meeting be in January so that we can plan for next year as soon as the Diocesan calendar comes out.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:02 am.