

CC HSA BOARD MEETING
MINUTES
DECEMBER 1, 2016

PRAYER AND CALL TO ORDER

Laurie Ghigleri called the meeting to order at 7:45 a.m. In attendance were Laurie Ghigleri, Molly Homec, Kristin Zimmer, Michelle Ihlefeldt, Jackie Bini, Miss Gloria, Mr. Kraus, and Annette Biggs.

Mr. Kraus led the group in prayer, then announced that a new child of God, and future Colt, William Lawrence Degenhart was born 11/30/16.

The minutes from the November meeting were approved via email and have been posted on the CCCS website.

TREASURER'S REPORT

Michelle provided the Board with a budget update. There is \$12,120.54 in the General Checking Account, and \$6,080.69 in the Games Account.

The Board agreed on an expenditure to purchase chaffing dishes/setups and large roasting pans for the Spaghetti Dinners, Fall Festivals, etc.

OLD BUSINESS

HAS BOARD POSITIONS

Laurie announced that the Secretary position role has been filled by Annette Biggs.

JOG A THON

Kristin Zimmer, chair, provided a wrap-up of the event. A total of \$11,375.33 was raised by the jog a thon. The 5th grade class raised the most money. They will receive a pizza party. Kristen will talk to Mr. Kraus about a small incentive, such as a dress down pass for the students in each grade that raised the most money. She will also get him the "winner" information so he can make an official announcement to the school regarding the success of the event. There was discussion that the Board would like the data from Mr. Kraus' surveys so that they can completely review the event and plan for the future. A number of ideas were brought up and it was agreed that the February meeting would be a good time to do a thorough review of the events as the Spaghetti Dinner and Cash Raffle will not have occurred yet and there will be more time for discussion.

VOLUNTEERS

Mr. Kraus provided an update re: the method decided upon tracking volunteer sign ups by parents and the hours and activities of which they signed up. Also, the role of our VP Jackie Bini.

Ms. Gloria provided an update on the Boxtop program. An incentive program was discussed. The class that wins the Boxtop program will get to choose where that money is spent.

NEW BUSINESS

EVENTS:

St. Nicholas Day – Michell is the lead on this, and will have small bags of candy to be distributed by the Board at 7:40 a.m. Tuesday morning in the children's shoes. Father Jim will be portraying St. Nicholas and be blessing the children in the Gym.

Spaghetti Dinner, Games Manager, Christmas Program – Laurie updated the Board that Julie Hudak is the lead for the Spaghetti Dinner. Laurie will be giving Julie all the information needed to plan that

event. Diane Crumb is the new Games Manager, she will be meeting with Laurie and Karen Wilcox, the former Games Manager, to transition everything to Diane for that role. Finally, Jake Rose is the lead for the refreshments for the Christmas Program.

REVIEW OF ACTION ITEMS

Based on action taken during the meeting HAS members are assigned the following action items:

Laurie:

- Maintain contact with Julie Hudak for Spaghetti Dinner planning.
- Coordinate with Jackie Bini re: VP
- Work with Michelle to finish the Budget Pie Chart and distribute to Board for review
- Finish draft of separate Bylaws and Procedures and distribute to Board for review (out to Board in November)

Michelle:

- Work with Laurie to finish Budget Pie Chart and distribute to Board for review
- Will clarify the Auction Art Project budget with Mr. Kraus, Dawn, and Mrs. Ronald
- Will create information board that can be posted so school families know what happens to the funds the HAS raises (more often the annual membership meeting)
- Lead St. Nicholas Day

Kristen:

- Will talk to Mr. Kraus re: announcement for top class/individual class winners and dress down passes for individual winners.

Molly:

- Thank you for Fall Festival firefighters
- Help Christine and Sarah coordinate the Wednesday envelope process updates

Jake:

- Will coordinate refreshments for the Christmas Program.

ADJOURNMENT

There being no other business to come before the Board, the meeting was adjourned at 9:40 a.m.