

CCCS HSA BOARD MEETING MINUTES

February 2, 2017

PRAYER AND CALL TO ORDER

Laurie Ghigleri called the meeting to order at 7:45a. In attendance were Mr. Kraus, Michelle Ihlefeldt, Jacki Bini, Annette Biggs, Ms. Gloria, Karen Shannahan, Molly Homec , Julie Hudak, and Kristen Zimmer. Laurie led the group in prayer. The minutes from January were approved by the board and are posted to the CCCS website.

TREASURERS REPORT

Michelle provided the board with the budget update. There is **\$2,966.66** in the General checking account and **\$5,507.14** in the Games account. Michelle also provided the board that the school received **\$216.00** in Box Top monies. The Board also discussed that there will be a new bus fund that will be attached to the classroom Activity fund, in order to buy a new bus for the school. Mr. Kraus would like to have four volunteers to receive a CDL license. There are two that will be getting certified this summer.

RAFFLE

There are many things being discussed to be funded in the school from this years' raffle. Security cameras, fencing for the perimeter of the school, a computer system for parent sign in and volunteer tracking site are all things the Board is hoping to fund this year. Jacki asked the Board to allow all parents to have a input in where this money is spent. The Board agreed, but also mentioned that all and any parents are always welcome at the monthly HSA meetings, and would like to see more involvement from more parents. Diane Crumb was unable to attend the meeting, however, she informed Laurie that she is working to get the raffle tickets all automated. Hoping to get all tickets to parents very soon within the family envelopes. The Board discussed having a permission slip acknowledging that families received the raffle tickets. Julie provided the Board with the idea of less raffles and more kid activities. The Board discussed that they would like to see more things happening with the kids being involved in the school. The Board also discussed that they would like to see more fun things being introduced to the school for fund raising and less selling. The Board agreed on finding new ways to bring families together as a community by the older children being more involved with the younger children. The Board would love to find alternative ways to bring a stronger community in our school. The Board also discussed the Gala 95 would be funding retreats for middle school and also neighborhood/school retreats for the elementary students.

SPAGHETTI DINNER

Julie informed the Board that everything is ready for the dinner, she has enough volunteers to set up, serve, and clean up afterwards. Thank you to Roma Villa for the pasta and salad donations. Laurie will be bringing the cakes. Michelle will be bringing the bread.

STAFF APPRECIATION

Kristen provided the Board that Teacher's Appreciation week will be the 1-5th of May. Dr. Seuss is the theme this year and she has many wonderful things planned for our teachers throughout the week. Kristen asked the Board if she could use the outside and inside bulletin boards to promote Teacher's Appreciation week. Laurie volunteered to make the "green eggs" for the teacher's breakfast. There are going to be many great surprises for the teacher's this week. If you would like to do something special for any of our great teacher's please feel free to let your child/children do so. Show your child/children's teacher's how much we appreciate them!

ANNUAL MEETING

There will be an annual HSA Board meeting on February 15, 2017 from 6:30 – 7:00p all are welcome and encouraged to attend.

VOLUNTEERS

Mr. Kraus updated the Board on the volunteer tracking system. There will be a website connected to this system where parents can go and add their required service hours. There will also be an email sent to parents reminding them of how many service hours they have or need to complete. Mr. Kraus informed the Board that he would like for regular volunteers, to have a lanyard printed with photo ID so that they do not have to sign in all the time. Additionally, the discussed the possibility of having all parents take foundational training as volunteers when they register their child/children for school. In addition the Board discussed that parents/adults have their certified Diocese training before they are allowed to sign up to coach/volunteer with our school. Ms. Gloria informed the Board that volunteers under the age of 18 needs to fill out a parental permission slip signed and on file. Ms. Gloria will check with Nicole Munoz to find out if this parental form is for each event or if it is valid for the school year.

REVIEW OF ACTIONS

Based on action taken during the meeting HSA members are assigned the following action items:

Mr. Kraus:

~ Work with Jacki, Ms. Gloria, and Jake to review and revise how to change the culture regarding volunteer commitments and track volunteer hours – **IN PROGRESS**

~Work with Michelle on bullet point advertising/promotion of items funded by the cash raffle

Laurie:

~Work with Jake regarding Bylaws/Procedures revisions and update – **IN PROGRESS**

~Work with Kristin and cooking the eggs for Teacher's Appreciation breakfast

~ Coordinate with Diane on cash raffle

Jacki:

~Work with Mr. Kraus, Ms. Gloria, and Jake to review and revise how to change the culture regarding volunteer commitments and track volunteer hours – **IN PROGRESS**

Michelle:

~Work with Mr. Kraus on bullet point advertising/promotion of items funded by the cash raffle

Kristin:

~Coordinate Teacher Appreciation Week Activities

Jake:

~Work with Jacki and Ms. Gloria to review and revise how to change the culture regarding volunteer commitments and track volunteer hours.

~Work with Laurie regarding Bylaws/Procedures revisions and update – **IN PROGRESS**

Ms. Gloria:

~Work with Jacki and Jake to review and revise how to change the culture regarding volunteer commitments and track volunteer hours – **IN PROGRESS**

ADJOURNMENT

There being no other business to come before the Board Laurie Adjourned the meeting at 9:25a